

**CHESTERFIELD COUNTY COUNCIL
FINANCE COMMITTEE MEETING
COUNCIL CHAMBERS
May 13, 2024 9:00 A.M.**

PRESENT: Hattie Burns, Committee Chair and Committee Members Todd Smallwood and Douglas Curtis.

OTHERS PRESENT: Council Chair Rhett Butler; Vice-Chair Mary Anderson; Council Member Ethan Foard; Timothy L. Eubanks, Administrator; Betty M. Boswell, Clerk to Council; Michelle Stanley, Finance Director; C. Heath Ruffner, County Attorney/Assistant Administrator; Kip Kiser, Coroner; John James, Coroner’s Office; Spence Vaughn, Sheriff’s Department; Joseph Carnes, Sheriff’s Department; Justin Sigmon, Sheriff’s Department and Cambo Streater, Sheriff. There were others in attendance who did not sign the sign-in sheet.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

CALL TO ORDER

Committee Chair Burns called the meeting to order.

ADOPTION OF AGENDA

Committee Member Smallwood made a motion to adopt the May 13, 2024 meeting agenda. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. May 1, 2024 – Finance Committee Meeting

Committee Member Curtis made a motion to approve the May 1, 2024 Finance Committee Minutes. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

NEW BUSINESS

a. PEBA Addendum to Employer Resolution – Wilkes

Ms. Wilkes presented the Committee with information regarding Addendum to Employer Resolution for Participation in the State Insurance Benefits Program regarding County/Municipality Councilmember Coverage.

Committee Member Curtis made a motion to make a recommendation to full Council accepting Option 1, whereas members of the Council will be considered Active Employees of the Employer for the purposes of participation in the State Insurance Benefits Program (only

available if Councilmembers are paid and are eligible for participation in the South Carolina Retirement Systems). Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

UNFINISHED BUSINESS

a. 2024-2025 General Fund Budget Overview (4th Draft)

Ms. Stanley presented the Committee with information items for the Committee to take into consideration for the 2024-2025 General Fund Budget.

Ms. Stanley reviewed the 5th Draft of the 2024-2025 General Fund Budget with the Committee.

COLA Increases

The Committee was presented with five options regarding COLA increases for employees.

Committee Member Curtis made a motion to approve Option 5, with the Committee looking at salaries closer during the year, not just at budget time. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Fiscal Year 2024-2025 Operational Millage Increase

Committee Member Curtis made a motion to approve a millage increase of 3.81 mills. Committee Chair Burns seconded the motion. Voting in favor of the motion was Committee Chair Burns and Committee Member Curtis. Voting in opposition of the motion was Committee Member Smallwood. Motion passed 2-1.

Coroner:

- 100 421 300 110 Salaries and 100 421 300 211 Fringe Benefits – Requested a part-time employee.

Committee Member Smallwood made a motion to approve this request for a part-time employee for one year, with \$15,000.00 being transferred from 100 421 300 330 Doctors/Lawyers/Engineers to 100 421 300 110 Salaries, with the understanding this will be evaluated quarterly. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Sheriff:

Requested 4 slots from Staffing Analysis.

Advised the Sheriff he had 4 slots open at the Detention Center that have not been filled and \$160,000.00 that could be used for signing bonuses or used for increases for road officers.

EXECUTIVE SESSION

a. Committee Chair Burns advised that pursuant to S.C. Code § 30-4-70(a)(1), it was necessary for the Committee to enter into executive session for the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of employees.

Committee Member Smallwood made a motion to enter into executive session. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Committee Member Curtis made a motion to exit executive session. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

REGULAR SESSION

Committee Chair Burns reported the Committee is back in regular session and that no action was taken and no motions were made in executive session other than to exit executive session.

Honorable John Melton, Magistrate:

Committee Member Curtis made a motion to approve a \$10,000.00 salary increase, plus 5% COLA for Judge John Melton, with the understanding that when a full-time employee is hired, \$5,000.00 of the increase will be reduced and once a part-time employee is hired, the remaining \$5,000.00 will be reduced. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous.

I.T. Department:

Committee Member Smallwood made a motion to approve a 10% increase for the Director of the I.T. Department. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Voter Registration:

Committee Member Smallwood made a motion to approve a 10% salary increase for the Director of Voter Registration. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Veteran's Affairs:

Committee Member Curtis made motion to approve using the \$6,000.00 supplement from the State for salary increase for the Director of Veteran's Affairs. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

County Administrator:

Committee Member Curtis made a motion to approve a \$20,000.00 salary increase for the County Administrator. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

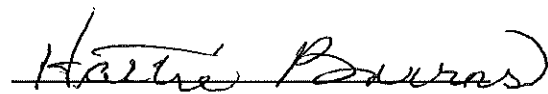
Road Department:

Committee Member Smallwood made a motion to approve a \$5,000.00 salary increase for the Director of Public Works. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADJOURN

Committee Member Curtis made a motion to adjourn. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVED:

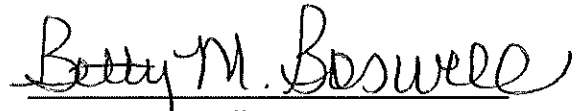


Hattie Burns, Committee Chair

Finance Committee

Dated: June 24, 2024

ATTEST:



Betty M. Boswell

Clerk to Council