

**CHESTERFIELD COUNTY COUNCIL
FINANCE COMMITTEE MEETING
COUNCIL CHAMBERS
March 13, 2023 9:00 A.M.**

PRESENT: Hattie Burns, Committee Chair and Committee Member Todd Smallwood.

ABSENT: Committee Member Douglas Curtis.

OTHERS PRESENT: Rhett Butler, Council Chair; Council Member Ethan Foard; Timothy L. Eubanks, Administrator; Betty M. Boswell, Clerk to Council/Administration Office Manager; Michelle Stanley, Finance Director; and C. Heath Ruffner, County Attorney/Assistant Administrator.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

CALL TO ORDER

Committee Chair Burns called the meeting to order.

ADOPTION OF AGENDA

Committee Member Smallwood made a motion to adopt the March 13, 2023 meeting agenda. Committee Chair Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. February 27, 2023 – Committee Meeting

Committee Member Smallwood made a motion to approve the February 27, 2023 Committee Meeting Minutes. Committee Chair Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

UNFINISHED BUSINESS

a. Portrait (The Honorable C. Anthony Harris) – Eubanks

There was discussion regarding the commissioning of a portrait of former Resident Circuit Judge C. Anthony "Tony" Harris.

Committee Chair Burns made a motion to authorize staff to obtain further information regarding the cost of the portrait, along with three quotes. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. **2023-2024 General Fund Budget Overview (1st Draft) – Stanley**

Council Chair Butler advised the Committee of an agency that had contacted him regarding healthcare services for the citizens of Chesterfield County. There was discussion regarding this matter.

The following items were discussed regarding the 2023-2024 General Fund Budget Over (1st Draft):

- **Federal Inmate Contract** – The Committee asked Administrator Eubanks to check in to terminating the contract.
- **Windsor Park** – The Committee asked staff to look into including Windsor Park Sewer System fees on the property tax bill.
- **Clerk of Court (Translator)** – Ms. Stanley advised that Mr. Carlos Perez had been serving as a translator in the past for the Clerk of Court and he advised he would be glad to continue doing so. Staff was advised to get more information on this matter, as far as it being done by contract, etc.
- **Public Buildings/Maintenance – Line Item 100-416-100-720** – Ms. Stanley made a recommendation to increase this line item from \$68,500 to somewhere between \$72,000 and \$75,000. The Committee agreed to increase this line item to \$73,000.
- **Economic Development** – There was discussion regarding paying Cherry McCoy for calls she may take from Economic Development once she has fully retired. The Committee agreed to take the Line Item 100-465-100-930 (Board Per Diems) in the amount of \$4,500 out of the Economic Development since the board was no longer in existence.
- **Mr. Rob Petrucci, BLS Coordinator, Pageland Rescue Squad** – Administrator Eubanks discussed the possibility of hiring Mr. Rob Petrucci in a position as a liaison between the County and Rescue Squads. Administrator Eubanks is to find out if Mr. Rob Petrucci would be interested in such a position.
- **St. David's Cemetery** – Ms. Stanley advised she had received a letter from St. David's Cemetery Association asking the County for a donation to help with the upkeep of their cemetery.
- **Training and Travel** – Ms. Stanley advised that the per diem for meals for training and travel had not been increased in a long period of time, and wanted to make the Committee aware of it, in case they would like to make a recommendation to Council to increase the per diem for meals for training and travel.
- **Motor Graders and Tractors** – There was discussion regarding the purchase of five motor graders and two tractors. The Committee was presented with a cost comparison estimate. The Committee agreed to the purchase of five motor graders and two tractors as presented to them at the committee meeting.

The next Finance Committee meeting will be held on Monday, April 17, 2023 at 9:00 a.m.

NEW BUSINESS

a. The Link (Unclaimed Funds) – Eubanks

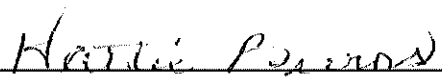
Administrator Eubanks advised that he had been contacted by Ms. Jane Pigg regarding the publication of a list of unclaimed funds in The Link, and Ms. Pigg asked if the County would like to pay half of the cost for this publication.

Committee Chair Burns made a motion that the County not pay for the publication of the list of unclaimed funds. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADJOURN

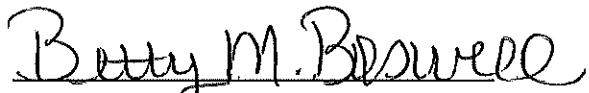
Committee Member Smallwood made a motion to adjourn. Committee Chair Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVED:



Hattie Burns, Committee Chair
Finance Committee
Dated: April 17, 2023

ATTEST:



Betty M. Boswell
Clerk to Council