

**CHESTERFIELD COUNTY COUNCIL
FINANCE COMMITTEE MEETING
COUNCIL CHAMBERS
January 30, 2023 9:00 A.M.**

PRESENT: Hattie Burns, Committee Chair; Committee Members Todd Smallwood and Douglas Curtis.

OTHERS PRESENT: Rhett Butler, Council Chair; Council Member Ethan Foard; Timothy L. Eubanks, Administrator; Betty M. Boswell, Clerk to Council/Administration Office Manager; Kim Wilkes, Human Resources; Michelle Stanley, Finance Director; and C. Heath Ruffner, County Attorney/Assistant Administrator.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

CALL TO ORDER

Committee Chair Burns called the meeting to order.

ADOPTION OF AGENDA

Committee Member Curtis made a motion to adopt the January 30, 2023 meeting agenda. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. January 11, 2023 – Committee Meeting

Committee Member Smallwood made a motion to approve the January 11, 2023 Committee Meeting Minutes. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

NEW BUSINESS

a. Detention Center (Radios) – Eubanks

Administrator Eubanks advised the Sheriff's Department has requested that 15 radios be purchased using ARP Funds. These radios will be used at the Detention Center. The total cost is estimated at \$12,000.00.

Committee Member Smallwood made a motion to recommend to Council that the Sheriff's Department be authorized to purchase 15 radios using ARP Funds. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. PUBLIQ Software (formerly QS1) Assessor's Office – Stanley

Staff was presented with an agreement for Computer-Assisted Mass Appraisal (CAMA) software subscription with PUBLIQ Software (formerly QS1). Ms. Stanley advised the Committee of the benefits of the software and asked that the Committee recommend to Council that they authorize Administrator Eubanks to execute the subscription agreement.

Committee Member Curtis made a motion to recommend to Council that they authorize Administrator Eubanks to execute the agreement for Computer-Assisted Mass Appraisal (CAMA) software subscription with PUBLIQ Software. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

UNFINISHED BUSINESS

a. Retiree Employee Insurance – Wilkes

There was discussion regarding retirees that do not pay their insurance in a timely manner as required by County. Administrator Eubanks asked if the County could set a deadline and cancel insurance, if it is not paid.

Committee Member Smallwood made a motion to authorize Administrator and Staff to:

- 1) Require retirees to establish auto draft or Bill Pay for insurance payment.
- 2) If payment becomes more than sixty days past due, retiree's insurance will be terminated. The retiree will be unable to reinstate until open enrollment in October and said insurance would not take effect until the following January; and
- 3) If the retiree has a delinquency, the delinquent amount must be paid in full prior to reinstatement of insurance.

Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. Paramedic Training for Fire Departments – Eubanks

There was discussion regarding the possibility of paying for Fire Departments to attend county funded paramedic training.

Committee Member Curtis made a motion to allow fire departments, with the exception of Cheraw and Chesterfield Fire Departments: 1) To send two (2) members per department per year for Basic EMT Training. 2) The member must complete the training; and 3) The member must remain with the fire department for one year after certification is obtained in order for the fire department to receive reimbursement from the County.

Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Portrait (The Honorable C. Anthony Harris) – Eubanks

Administrator Eubanks advised there was not a decision made regarding the portrait of The Honorable C. Anthony Harris at the last Finance Committee meeting and asked the Committee what their position was on this matter.

Committee Member Smallwood made a motion to table this matter. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADJOURN

Committee Member Smallwood made a motion to adjourn. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

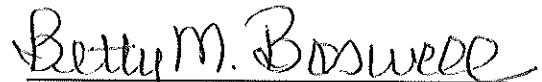
APPROVED:



Hattie Burns, Committee Chair
Finance Committee

Dated: February 27, 2023

ATTEST:



Betty M. Boswell
Clerk to Council