



**CHESTERFIELD COUNTY COUNCIL
SPECIAL COUNCIL MEETING
COUNCIL CHAMBERS
OCTOBER 1, 2025 9:00 A.M.**

PRESENT: Council Chair Mary Anderson; Vice-Chair Todd Smallwood; and Council Members: Ethan Foard, Brandon Price, Bishop Johnnie McLendon, Hattie Burns, Douglas Curtis, Eddie Kirkley, and Dr. Lawrence Brand.

OTHERS PRESENT: Michelle Stanley – Administrator; Heather Felts – Finance Director; Betty M. Boswell – Clerk to Council; Coleman R. Bryant – County Attorney; Sheriff Cambo Streater; Spence Vaughn – Sheriff’s Department; Libby Lear – Economic Development; Kip Kiser – Coroner’s Office; John James – Coroner’s Office; Courtney Sturdivant – Pee Dee Coalition; Stacey Short – Pee Dee Coalition; Bennie Lowery; Vanessa Mills; Kim Cole – Human Resources; Kacie Hall – Human Resources; Barbara Hughes; Kirby Hughes; Amy Rushing – SC Department on Aging; Dr. Chris Ballenger – Chesterfield County School District; and Jacqueline Hough – The Link. There were others present who did not sign the sign-in-sheet.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting, and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition, this information was made available to the local newspapers and concerned citizens (*upon request*).

CALL TO ORDER AND PRAYER/PLEDGE OF ALLEGIANCE

Council Chair Anderson called the meeting to order, opened the meeting with prayer, and led the Pledge of Allegiance.

ADOPTION OF AGENDA

Coleman Bryant, County Attorney, advised that there was a need to amend the agenda to add Agenda Item 12.a. – Discussion of a Proposed Ordinance Establishing Curfew Hours for Juveniles.

Council Member Burns made a motion to amend the agenda. Council Member Price seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Vice-Chair Smallwood made a motion to adopt the October 1, 2025, meeting agenda. Council Member McLendon seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

SPECIAL RECOGNITION

a. Employees Years-Of-Service Recognition

Staff has implemented a Service Recognition Program that is designed to honor the County's Employees for their years of service. The program recognizes years of service beginning at five years and in five-year increments thereafter. The following employees were recognized and presented with certificates:

<u>Employee</u>	<u>Department</u>	<u>Date of Hire</u>	<u># of Years</u>
Cory Blake Rakestraw	Public Works	09/08/2020	5 Years
Vanessa Mills	Telecommunicator	10/30/2020	5 Years
Bennie Lowery	Public Buildings	10/19/2015	10 Years
Carol Gilmore	Library	09/15/2010	15 Years

APPROVAL OF MINUTES

a. September 3, 2025 – Regular Meeting

Council Member Brand made a motion to approve the September 3, 2025, Regular Meeting Minutes. Council Member Foard seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS

Bonds, payroll, and authorizations were distributed to Council for approval by signature.

APPOINTMENTS

a. Amy Rushing – M.ED., CDP, South Carolina Department of Aging

Ms. Rushing advised that she works for the SC Department on Aging as the Dementia Care Specialist. She advised that the Dementia Care program is a new program, not only for our area, but for the State. She advised Council as to what she does, who she serves, and what she hopes to accomplish in Chesterfield County.

b. Stacey Short, Pee Dee Coalition against Domestic & Sexual Assault – Proclamation Declaring October as Domestic Violence Awareness Month.

Ms. Short appeared before Council to brief Council and presented statistics regarding domestic violence in Chesterfield County.

Council Member McLendon made a motion to pass the Proclamation Declaring October as Domestic Violence Awareness Month. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

PUBLIC COMMENTS

Barbara Hughes: Ms. Hughes expressed her concerns regarding an incident that happened in the Cash Community and advised that no police report was filed regarding the incident.

Kirby Hughes: Mr. Hughes expressed his concerns regarding an incident that happened in the Cash Community. He noted that our officers need more training and that a report should have been filed regarding this incident.

Dr. Chris Ballenger, Superintendent, Chesterfield County School District: Dr. Ballenger appeared before Council regarding the Bond Referendum for projects within the school district.

ORDINANCE READINGS AND RESOLUTIONS

a. Rules of Parliamentary Procedure Ordinance – 2nd Reading

Council Member McLendon made a motion to pass said Ordinance on 2nd Reading. Vice-Chair Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. Emergency Ordinance Declaring Temporary Moratorium on Issuance of Permits for Establishment of Mobile Home Parks RV Parks and Subdivisions

Council Member Price made a motion to adopt the Ordinance. Council Member Kirkley seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Proclamation in Recognition of the 50th Anniversary of the Cheraw Disabled American Veterans (DAV) Chapter – Proclamation

Council Member Price made a motion to adopt said Proclamation. Council Member McLendon seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ITEMS SUBMITTED BY COUNCIL

a. Proposed Ordinance Establishing Curfew Hours for Juveniles – Council Member Price

Council Member Price spoke in favor of a proposed ordinance establishing curfew hours for juveniles. He noted that this proposed ordinance would give law enforcement another tool to deal with criminal offenses committed by juveniles. Council Chair Anderson advised that she would send this matter to the Judicial Committee to gather more information and ultimately make a recommendation to Council.

ITEMS SUBMITTED BY STAFF

a. Bid Award (Re-roofing old Magistrate's Office Building) – Heather Felts

Finance Director, Heather Felts, advised that an Invitation for Bids was sent out for the re-roofing of the old Magistrate's Office. The following three bids were received:

D.A.P. Contracting, Inc.	\$10,756.65
Madco Contracting & Consulting Services	\$16,902.76
Michael J. Jordan Construction LLC	\$14,505.00

Mrs. Felts advised that it is staff's recommendation that Council award the bid to D.A.P. Contracting, Inc. in the amount of \$10,756.65.

Council Member Curtis made a motion to award the bid to D.A.P. Contracting, Inc. in the amount of \$10,756.65. Council Member Foard seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. Palmetto Transport Franchise Renewal – Heather Felts

Mrs. Felts advised that staff had received an Ambulance Service Franchise Renewal application from Palmetto Transport and that staff has reviewed the application and found that everything is in order.

Council Member Burns made a motion to approve the renewal of the Ambulance Service Franchise for Palmetto Transport. Vice-Chair Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

UNFINISHED BUSINESS - NONE

NEW BUSINESS - NONE

BOARD APPOINTMENTS - NONE

ADMINISTRATOR'S REPORT

Michelle Stanley, County Administrator, reminded Council of the employee appreciation luncheon from 11:00 a.m. to 2:00 p.m. Mrs. Stanley further advised Council that the County's libraries would be closed on October 10, 2025 for training.

COUNCIL MEMBERS' ANNOUNCEMENTS

Council Member Foard: Mr. Foard expressed his concerns about the safety of the citizens of Chesterfield County.

Council Chair Anderson: Mrs. Anderson advised Council that the Jazz Festival in Cheraw will be held the third weekend in October.

EXECUTIVE SESSION

a. County Attorney Bryant advised that pursuant to S.C. Code § 30-7-70(a)(5), there was a need to enter into executive session for the discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the County regarding the following: Cheraw Ventures LLC, an entity previously identified as Project Season.

b. County Attorney Bryant advised that pursuant to S.C. Code § 30-4-70(a)(1), there was a need to enter into executive session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee.

c. County Attorney Bryant advised that pursuant to S.C. Code § 30-4-70(a)(2) there was a need for Council to enter into executive session for the discussion of negotiations incident to proposed contractual arrangements, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, regarding the following: Purchase of Property M.

County Attorney Bryant advised that Council may take action by voting upon the matters referenced in Agenda Items 19.a., 19.b., and/or 19.c. after exiting executive session.

Council Member Kirkley made a motion to enter executive session. Council Member Brand seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Burns made a motion to exit executive session. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Chair Anderson reported that Council was back in regular session and that no action was taken and that no motions were made in executive session other than to exit executive session.

Agenda Item 20.a. – Resolution Authorizing Amendment to SSRC and Incentive Agreement with Cheraw Ventures LLC, an entity previously identified as Project Season – Resolution

Council Member Burns made a motion to adopt said Resolution. Council Member Curtis seconded the motion. Voting in favor of the motion were Council Chair Anderson; Vice-Chair Smallwood; and Council Members Burns, Brand, Price, Kirkley, Curtis, and McLendon. Voting in opposition of the motion was Council Member Foard. Motion passed 8-1.

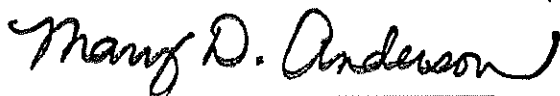
Agenda Item 19.b. – Personnel

Council Member Brand made a motion to authorize Michelle Stanley, County Administrator, to use up to \$10,000.00 to increase salaries in the Building Codes Department. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADJOURN

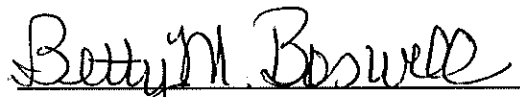
Council Member Burns made a motion to adjourn. Council Member McLendon seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVED:



Mary Anderson, Council Chair
Date: November 5, 2025

ATTEST:



Betty M. Boswell, Clerk to Council