



**CHESTERFIELD COUNTY COUNCIL  
FINANCE COMMITTEE MEETING  
COUNCIL CHAMBERS  
October 18, 2024 . . . . . 9:00 A.M.**

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**PRESENT:** Hattie Burns, Committee Chair and Committee Members Todd Smallwood and Douglas Curtis.

**OTHERS PRESENT:** Council Chair Rhett Butler; Council Vice-Chair Mary Anderson; Council Member Ethan Foard; Timothy L. Eubanks, Administrator; Betty M. Boswell, Clerk to Council; Michelle Stanley, Finance Director and C. Heath Ruffner, County Attorney/Assistant Administrator. There were others in attendance who did not sign the sign-in sheet.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

**CALL TO ORDER**

Committee Chair Burns called the meeting to order.

**ADOPTION OF AGENDA**

Committee Member Smallwood made a motion to adopt the October 18, 2024 meeting agenda. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVAL OF MINUTES**

**a. September 25, 2024 – Finance Committee Meeting**

Committee Member Curtis made a motion to approve the September 25, 2024 Finance Committee Minutes. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**UNFINISHED BUSINESS**

**a. Compactors Replacement – Eubanks**

Mr. Eubanks advised that the Convenience Centers could purchase refurbished

compactors for \$14,000.00 each, which is half the cost of a new compactor.

Committee Member Curtis made a motion to recommend to full Council to allow the purchase of refurbished compactors from Becker. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. ARPA Funds – Stanley**

Ms. Stanley presented the Committee with information from each department regarding requests for items to be purchased for the departments from ARPA Funds.

**Register of Deeds:**

- Contract renewal for office records Management System – Cost for five years hardware/archives - \$120,000.00.
- Office desk chairs - \$700.00-\$900.00.

The Committee agreed to present to full Council for approval.

**Probate Court:**

- Shelving and Track - \$11,000.00.

The Committee agreed to present to full Council for approval.

**I.T. Department:**

- 3x Watchguard T25 Firewalls - \$6,568.38.
- 1x Watchguard T25 & 4x Watchguard T85 Firewalls - \$30,394.26.

The Committee agreed to present to full Council for approval.

**Auditor's Office:**

- New Office desk and chairs - \$3,000.00.

The Committee agreed to present to full Council for approval.

**Assessor's Office:**

- 3 vehicles (4WD) - \$45,000.00 each.

The Committee agreed to present to full Council for approval.

**Emergency Services (Emergency Management, 911, Risk Management and GIS:**

- 911 Center Console Upgrade - \$140,000.00.
- Back up generator (replacement) - \$35,000.00.

- 7 ton AC/Heat Unit - \$9,000.00.
- Radio Upgrades - \$257,300.00.

The Committee agreed to present to full Council for approval.

**Building Maintenance:**

- AC Units - \$153,000.00.
- 1 Service Truck - \$50,000.00.
- Pallet of 410 Freon - \$6,000.00.

The Committee agreed to present to full Council for approval.

**Courthouse:**

- Generator - \$100,000.00.
- Upgrades to elevator - \$82,250.35.

The Committee agreed to present to full Council for approval.

**Administration Building:**

- Generator - \$100,000.00.

The Committee agreed to present to full Council for approval.

**Chesterfield County Library:**

- Replace carpet - \$7,230.00.

The Committee agreed to present to full Council for approval.

**Building Codes:**

- 3 new 4WD trucks - \$140,000.00.
- Software Upgrade - \$5,000.00.

The Committee agreed to present to full Council for approval.

**Public Works:**

- 2 fuel pumps (diesel and gas).
- Air Condition Unit - \$6,000.00.
- Vehicle - Public Works Director - \$50,000.00.
- Vehicle - Road Supervisor - \$56,785.00.
- Vehicle – Shop Supervisor/Recycling Coordinator - \$56,785.00.
- Open Top Containers (30 yard – Could use up to 25) - \$2,000.00 each.
- New LiveView GPS Vehicle Trackers (50 trackers) - \$8,163.00.

- New receptionist desk - \$1,200.00.
- New security camera system - \$2,000.00.
- Concrete culverts (last for 3 years) - \$60,000.00.
- Plastic Culverts (last for 3 years) - \$108,000.00.
- Road Sign Materials (last for 5 years) - \$47,906.25.
- New flooring (lobby, work area, conference areas and 2 offices) - \$10,000.00.
- 2 post Lift (installed) - \$16,000.00.
- Order surplus parts for county fleet.

The Committee agreed to present to full Council for approval.

#### **Animal Services:**

Traps to catch stray animals (10 cat traps and 10 dog traps) - \$760.00.

The Committee agreed to present to full Council for approval.

#### **Coroner's Office:**

- Laptop and Desk top Computers - \$3,732.88.
- Order bulk of body bags - \$20,000.00.

The Committee agreed to present to full Council for approval.

#### **Administration Building:**

- Metal Detector - \$4,000.00.

The Committee agreed to present to full Council for approval.

#### **Sheriff's Office:**

- Computers/Laptops.
- Ammunition.
- Server.
- In car printers.
- GPS Trackers for vehicles.
- Drone.
- Metal Detector and Wand (Building 1).

The Committee agreed to present to full Council for approval.

#### **Victim Advocate:**

- Computer w/Printer - \$3,000.00.

The Committee agreed to present to full Council for approval.

**Detention Center:**

- New Vehicle for Director Troy Ellerbe - \$45,000.00.
- Main Computer Server for Detention Center - \$5,000.00.
- Two Sewage Pumps - \$10,000.00.
- Metal Detector - \$4,000.00.

The Committee agreed to present to full Council for approval.

**Building Maintenance/Lawn care:**

- 2 new mowers - \$15,000.00.

The Committee agreed to present to full Council for approval.

**Economic Development:**

- New Computers.
- Air Units.
- Office Furniture (get estimate)

The Committee agreed to present to full Council for approval.

**EXECUTIVE SESSION**

**Agenda Item 5a:**

Committee Chair Burns advised pursuant to S.C. Code § 30-4-70(a)(2), it was necessary for the Committee to enter into executive session for the discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, regarding the following: Property I.

**Agenda Item 5b:**

Committee Chair Burns advised pursuant to S.C. Code §§ 30-4-70(a)(1) and 30-4-40(a)(13), it was necessary for the Committee to enter into executive session for discussion of employment, compensation, promotion, demotion, discipline, or release of employees including the County Administrator.

Committee Member Curtis made a motion to enter into executive session. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Committee Member Curtis made a motion to exit executive session. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## REGULAR SESSION

Committee Chair Burns reported the Committee is back in regular session and that no action was taken and no motions were made in executive session other than to exit executive session.

### Agenda item 5a:

Committee Member Curtis made a motion to recommend to full Council that an offer be made to purchase property known as Project I for \$135,000.00. Committee Member Smallwood seconded the motion. Motion passed.


### Agenda item 5b:

Committee Member Smallwood made a motion to recommend to full Council that the salary for the new County Administrator be set at \$130,000.00. Committee Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## ADJOURN

Committee Member Curtis made a motion to adjourn. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVED:



Todd Smallwood, Committee Chair  
Finance Committee  
Dated: April 21, 2025

ATTEST:



Betty M. Boswell  
Clerk to Council