

**CHESTERFIELD COUNTY COUNCIL  
RULES-PERSONNEL COMMITTEE MEETING  
COUNCIL CHAMBERS  
August 28, 2024 . . . . . 9:00 A.M.**

**PRESENT:** Hattie Burns, Committee Chair; Committee Members Ethan Foard, Todd Smallwood and Mary Anderson.

**OTHERS PRESENT:** Council Chair Rhett Butler; Timothy L. Eubanks, Administrator; Betty M. Boswell, Clerk to Council and C. Heath Ruffner, County Attorney/Assistant Administrator.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition it was made available to the newspapers and concerned citizens (*upon request*).

**CALL TO ORDER**

Committee Chair Burns welcomed everyone and called the meeting to order.

**ADOPTION OF AGENDA**

Committee Member Smallwood made a motion to adopt the August 28, 2024 meeting agenda. Committee Member Foard seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVAL OF MINUTES**

**a. July 3, 2024 – Committee Meeting**

Committee Member Smallwood made a motion to approve the July 3, 2024 Committee Meeting Minutes. Committee Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**EXECUTIVE SESSION**

- a. Pursuant to S.C. Code § 30-4-70(a)(1) the Committee entered into executive session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of employees.

Committee Member Foard made a motion to enter into executive session. Committee Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Committee Member Foard made a motion to exit executive session. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.


**REGULAR SESSION**

Committee Chair Member Burns reported the Committee is back in regular session and that no action was taken and no motions were made in executive session other than to exit executive session.


**ADJOURN**

Committee Member Foard made a motion to adjourn. Committee Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVED:**

  
Hattie Burns, Committee Chair  
Rules-Personnel Committee  
Dated: September 25, 2024

**ATTEST:**

  
Betty M. Boswell  
Clerk to Council