

**CHESTERFIELD COUNTY COUNCIL
REGULAR MEETING
COUNTY MEETING ROOM**

April 5, 2017.....9:00 A.M.

PRESENT: Chairman Al Johnson, Vice-Chair Douglas A. Curtis, Council Members: Hattie Burns, Mary Anderson, Bruce E. Rivers, Gerald L. Miller, Ralph E. Watson, Ben Teal and Wm. Rhett Butler.

OTHERS PRESENT: Tim Eubanks – Interim Administrator/Public Works Director, Betty M. Boswell – Clerk to Council/Office Manager, Michelle Stanley – Finance Director, Sheriff Jay Brooks, Arthur Bays, Jr., Ralph Laney – DSS, Kim Burch – Economic Development Director, Cherry McCoy – Economic Development, C. Heath Ruffner – County Attorney/Interim Assistant Administrator, Robert Monnie – The Link, Dr. A.L. Hough, Honorable G.R. Faulkenberry – Chief Magistrate, Christie Moore – Pee Dee Coalition, Tierra Cash – Pee Dee Coalition, Sylvester Merriman – NAACP, Chief Deputy Rob Lee – Sheriff’s Department, Michael Kaltwang – Chesterfield County Library System Director, Kevin Thurman, Voter Registration Director, Coroner Kip Kiser, Rev. Waldo Robinson – CCEDB, Becky Burch – Library, Gail Ingram – Probate Judge, Jim McGonigal – Animal Services Director, John Douglass – CCEDB and Sandra Ligon – SC Human Affairs Commission. There were others attending the meeting who did not sign the sign-in-sheet.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition it was made available to the newspapers and concerned citizens (*upon request*). Members of the press present: Robert Monnie – The Link.

CALL TO ORDER AND PRAYER

Chairman Johnson welcomed everyone and Council Member Miller opened the meeting with prayer.

SPECIAL RECOGNITION

a. Employee Length-of-Service Recognition

Staff has implemented a Service Recognition Program that is designed to honor the County’s Employees. The program will recognize years of service beginning at five years and following in five year increments. The following employees were recognized and presented with their Certificates:

| <u>Employee</u> | <u>Department</u> | <u>Number of Years</u> |
|------------------------|--------------------------|-------------------------------|
| Richard Graves | Convenience Center | 5 Years |
| Dorothy (Beth) Benton | Family Court | 5 Years |
| Randall Kerns | Sheriff’s Office | 10 Years |

ADOPTION OF AGENDA

Chairman Johnson advised that due to the possibility of a lengthy Executive Session, the Agenda would need to be amended to place Agenda Item 20 before Agenda Item 19.

Council Member Rivers made a motion to adopt the April 5, 2017 meeting agenda with amendment. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. March 1, 2017 – Regular Meeting

Council Member Butler made a motion to approve the March 1, 2017 Regular Meeting Minutes. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPOINTMENTS

a. The Honorable Jay L. Brooks, Sheriff

Sheriff Brooks appeared before Council to discuss the proposed Peace Officers' Memorial Day Proclamation and a Resolution expressing opposition to The South Carolina Compassionate Care Act.

b. Saundra Ligon, Senior Community Relations Consultant, SC Human Affairs Commission

Ms. Ligon appeared before Council for the purpose of asking Council to establish a Community Relations and Development Council sponsored by the SC Human Affairs Commission.

c. Tierra Cash, Pee Dee Coalition

Ms. Cash appeared before Council to request that Council pass a Proclamation Declaring the month of April as Sexual Assault Awareness and Child Abuse Prevention Month.

SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS

None

PUBLIC COMMENTS

None

ORDINANCE READINGS AND RESOLUTIONS

a. Procurement Policy Amendment Ordinance – 2nd Reading

Council Member Butler made a motion to pass 2nd Reading. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. 2017-2018 Cash RFD Budget Ordinance – 1st Reading, by title only

Council Member Burns made a motion to pass 1st Reading, *by title only*. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. 2017-2018 Harris Creek RFD Budget Ordinance – 1st Reading, by title only

Council Member Burns made a motion to pass 1st Reading, *by title only*. Council Member Teal seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

d. 2017-2018 Alligator RFD Budget Ordinance – 1st Reading, by title only

Council Member Teal made a motion to pass 1st Reading, *by title only*. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

e. 2017-2018 Fiscal Year General Fund Operations Budget Ordinance – 1st Reading, by title only

Council Member Anderson made a motion to pass 1st Reading, *by title only*. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

f. Walmart FILOT Ordinance – 1st Reading

Council Member Miller made a motion to pass 1st Reading. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

g. Peace Officers' Memorial Day – Proclamation

Council Member Curtis made a motion to adopt the Peace Officers Memorial Day Proclamation directing all flags on County buildings be flown at half-staff on May 15, 2017, so as to honor officers who have given their lives in the line of duty. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

h. Sexual Assault Awareness and Child Abuse Prevention Month – Proclamation

Council Member Anderson made a motion to declare the month of April as Sexual Assault Awareness and Child Abuse Prevention Month. Council Member Butler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

i. Proposed House Bill 3726 –Resolution

Council Member Butler made a motion to pass the Resolution. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

j. South Carolina Compassionate Care Act – Resolution

Council Member Butler made a motion to pass the Resolution. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

STANDING COMMITTEE REPORTS

a. Ambulance Service Committee – Committee Chair Anderson

Committee Chair Anderson advised Council that the Committee met with representatives of Medshore on March 15, 2017. Committee Chair Anderson gave Council a brief update.

b. Road Committee – Committee Chair Miller

Committee Chair Miller advised that staff issued an Invitation for Bids (IFB) for two (2) trash compactors and three (3) dumpsters and the two following bids were received: 1) Baker in the amount of \$43,531.56 (sales tax included) and 2) Becker in the amount of \$46,844.00 (no

sales tax included). Committee Chair Miller advised it is the Road Committee's recommendation that Council award the bid to Baker in the amount of \$43,531.56 (sales tax included).

Council Member Miller made a motion to award the bid for the two (2) trash compactors and three (3) dumpsters to Baker in the amount of \$43,531.56 (sales tax included). Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Building Committee – Committee Chair Rivers
Judicial Center (Phase 1) Bid Award

Advised that staff issued an Invitation for Bids (IFB) for conversion of existing Courthouse to the Chesterfield County Judicial Center (Phase 1). Committee Chair Rivers advised that the three following bids were received: 1) FBi Construction with a base bid of \$1,484,000; 2) JenCon Builders with a base bid of \$1,278,842 and 3) Larry Pittman & Assoc. with a base bid of \$1,680,000. Committee Chair Rivers advised it is the Building Committee's recommendation that Council award the bid to JenCon Builders in the amount of \$1,278,842.

Council Member Rivers made a motion to award the bid for conversion of existing Courthouse to the Chesterfield County Judicial Center (Phase 1) to JenCon Builders in the amount of \$1,278, 842. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ITEMS SUBMITTED BY STAFF

a. Cheraw Fire Contract Renewal

Council Member Burns made a motion to approve and authorize the execution of the Third Addendum to the Cheraw Rural Fire Protection District Contract. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. Animal Services 5K Fundraiser

Staff provided information to Council regarding the Third Annual 5K Run/Walk Fundraiser (Walk the Dawgs 5K Run/Walk & Kids Fun Run). This event will be held May 6, 2017 at 7:00 a.m. The race will start at the corner of Crescent Drive and Magnolia Terrace, Chesterfield.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

BOARD APPOINTMENTS

a. Charlotte Regional Partnership Board Appointment

Council Member Miller made a motion to appoint Council Member Ralph Watson to the Charlotte Regional Partnership Board. Council Member Butler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. Zoning Board of Appeals Appointment

Administration was advised that a board position needs to be appointed/reappointed by Council Member Burns, District 6. Council Member Burns advised that she would like to reappoint Leanna M. Evans to the Zoning Board of Appeals.

Council Member Burns made a motion to reappoint Leanna M. Evans to the Zoning Board of Appeals. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Land Use and Planning Commission Appointments

Administration was advised that board positions need to be appointed/reappointed by Council Member Burns, District 6 and Council Member Watson, District 7.

Council Member Burns made a motion to reappoint Runette Wilson to the Land Use and Planning Commission. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Watson made a motion to reappoint Judy Douglas to the Land Use and Planning Commission. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADMINISTRATOR'S REPORT

Reminded Council of the Employee Appreciation Luncheon.

COUNCIL MEMBERS' COMMENTS

Council Member Rivers: Stated that there was a lot of truck traffic on Watt Jenkins Road and he would like for Council to send a letter to SCDOT asking that they place a No Thru Truck Sign on road. This item is to be placed on the agenda for the May Regular Council meeting.

Council Member Burns: Advised that trash on Highway 52 is really bad and that something needed to be done about the litter problem in the county.

Council Member Teal: Advised that a Habitat House is being built in McBee. Advised that he attended the Board meeting for the Alligator Fire District and they were talking about fire hydrant markings, and he wanted to know if they were the only department talking about this.

Council Member Watson made a motion to take a ten minute recess before starting the Budget Retreat. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

BUDGET RETREAT:

Chairman Johnson: Advised that the meeting was back in session and we would now begin the Budget Retreat.

Jim McGonigal:

Advised Council he was leaving Animal Control but would still be volunteering and thanked Council for everything they had done to make the Animal Shelter a better place.

Honorable Kip Kiser, Coroner:

Appeared before Council to request a Deputy Coroner who would serve in the capacity of Child Fatality personnel. This person would handle all transports for Coroner's Office and handle the Administrative Assistant job duties in the Coroner's Office. Advised Council that he may need to look at purchasing a vehicle down the road.

Honorable Jay Brooks, Sheriff:

Appeared before Council and advised that his budget had been cut \$100,000 last year and \$30,000 the prior year and he was not asking for any increases this year. He advised Council his only request was that Council complete the five year pay scale.

Honorable Gail Ingram, Probate Judge:

Appeared before Council and advised she was asking for an increase/new purchase in the following areas:

- 1) Rentals/Leases (Copier) – Increase from \$3,250 to \$3,500.
- 2) Digital File Storage – Increase from \$13,500 to \$15,000.
- 3) General Supplies – Increase from \$4,500 to \$5,000.
- 4) Storage System for New Filing Room – Bond request of \$15,000.
- 5) Office furniture for remodeled office – Bond request of \$5,000.

Kim Burch, Economic Development Director:

Advised that she would like to make Darron Kirkley a full time employee. Mr. Kirkley currently handles tourism for the county under a contract with the County. Ms. Burch advised there were a few of the CCEDB members present.

John Douglass, CCEDB Member:

Appeared before Council and advised that the CCEDB was in favor of a new facility for the Economic Development Office and Tourism. Advised that Carlisle & Associates Engineering had been contacted regarding the new facility.

Michael Kaltwang, Chesterfield County Library System Director:

Appeared before Council and advised he needed additional employees and also would like to purchase three vehicles. He also advised that he may need to increase the fuel line item.

Kevin Thurman, Chesterfield County Voter Registration and Elections Director:

Appeared before Council and advised he was in need of the following items:

- 1) Additional staffing, part time or full.
- 2) Phone Bank.
- 3) New voting system.
- 4) Laptops.

Honorable G.R. Faulkenberry:

Advised he would like an increase in salaries for his office and that he had tried to cut some of his budget to cover the increase.

Chairman Johnson:

Advised Council would take a ten minute recess before entering into executive session.

EXECUTIVE SESSION

a. Chairman Johnson advised that it was necessary for Council to enter into executive session for the discussion of negotiations incident to proposed contractual arrangements, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, regarding the following:

- 1) Ambulance Service
- 2) Administrative Fees

b. Chairman Johnson advised that Council will enter into executive session for the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of employees.

Council Member Butler made a motion to enter executive session for the above stated purposes. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Anderson made a motion to exit executive session. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

REGULAR SESSION

Chairman Johnson reported Council is back in regular session. No action was taken and no motions were made in executive session except to exit executive session.

ADJOURN

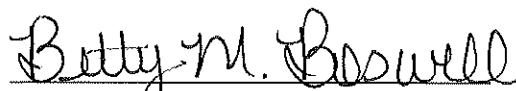
Council Member Butler made a motion to adjourn. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVED:



Al Johnson, Chairman
Date: May 3, 2017

ATTEST:



Betty M. Boswell, Clerk to Council