

**CHESTERFIELD COUNTY COUNCIL  
REGULAR MEETING  
COUNCIL CHAMBERS  
April 6, 2016 .....9:00 A.M.**

**PRESENT:** Chairman Al Johnson, Vice-Chair Lenora V. Powe, Council Members: J. Matthew Rivers, Mary Anderson, Bruce E. Rivers, Gerald L. Miller, Douglas Curtis, Robert G. Cole and G. Franklin Plyler.

**OTHERS PRESENT:** Denise Douglass – Administrator; Tim Eubanks – Assistant Administrator/Public Works Director; Betty M. Boswell – Clerk to Council; Michelle Stanley – Finance Director; Lisa Gainey – Human Resource Director; Kim Burch – Chesterfield County Economic Development Director; Cherry McCoy – Chesterfield County Economic Development *Senior Project Manager & Existing Industry Coordinator*; C. Heath Ruffner – County Attorney; Robert Monnie –The Link; Jane Pigg – WCRE/The Link; Rebecca R. Burch – Chesterfield County Library System; Michael Kaltwang – Chesterfield County Library System; Rosalic Steele – Pee Dee Coalition; Pat Orman – Conbraco Industries, Inc.; Tommy Demby – CCSO; Jim McGonigal – Animal Services; Terrie Curtis – CCEMD; Kevin Thurman – Voter Registration; Susie Jordan – Assessor; Diane Dyches – Magistrate; Harold Hainey – CCEMD; Rose Gainey – Public Works; Jeff McCarn – Public Works; Travis Tucker – Public Works; Rutie Tarlton, Cathy Graves, Stephanie Cockrell, Linda Mills, Hester Ellerbe, Jennifer Demby and Frank Hoffman. There were others attending the meeting who did not sign the sign-in-sheet.

**CALL TO ORDER AND PRAYER**

Chairman Johnson welcomed everyone and Council Member Cole opened the meeting with prayer.

**SPECIAL RECOGNITION**

**a. Employee Length-of-Service Recognition**

Staff has implemented a Service Recognition Program that is designed to honor the County's Employees. The program will recognize years of service beginning at five years and following in five year increments. The following employees were recognized and presented with their Certificates:

<b><u>Employee</u></b>	<b><u>Department</u></b>	<b><u>Number of Years</u></b>
Freddie Tarlton	Public Works	5 Years
Casey Carnes	E-911	10 Years
William (Tommy) Demby	Sheriff	10 Years
Joyce Hurst	Sheriff	10 Years
Clay Kerns	E-911	10 Years
Faye Williams	Register of Deeds	10 Years
Barbara Walsh	Library	15 Years
Tim Eubanks	Asst. Administrator	20 Years
Doris Ann Sellers	Treasurer	30 Years

**Chairman Johnson:** Stated that on behalf of Council, we appreciate what y'all do for this County. Thank you very much.

Council Member Matt Rivers: Stated that he worked in a four county area, not putting any other County down in the Fourth Judicial Circuit, but he felt they had an exceptional set of County Employees.

### **ADOPTION OF AGENDA**

Council Member Plyler made a motion to adopt the April 6, 2016 meeting agenda. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **APPROVAL OF MINUTES**

#### **a. April 6, 2016 – Regular Meeting**

Council Member Matt Rivers made a motion to approve the April 6, 2016 Regular Meeting Minutes. Council Member Plyler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS**

None

### **APPOINTMENTS**

#### **a. Honorable Richie Yow, Representative, District 53**

Appeared before Council to give them an update on the rumors of a refugee camp coming to Chesterfield County. He stated he had been working with Ms. Douglass for about four weeks and that they have been in touch with Congressman Rice's Office, Senator Scott's Office and the two communities that bring in refugees to the State and nothing they found through any of these agencies have any refugees coming into Chesterfield County. He stated that he had also contacted every agency, elected official, Speaker of the House, Senator Sheheen, Representative Pat Henegan, Senator Malloy, and that they had all been trying to find the true answers. He advised he thought they had it settled.

Representative Yow also gave Council a brief update on the Local Government Fund. He also discussed the Veteran's Office. He advised that our Veteran's Affairs Office is one of the oldest and he was asking Council to entertain the idea of finding another location for the Veteran's Affairs Office. He advised that the entire Delegation was in agreement to combine the Veteran's Affairs Office and Delegation Office if this would help.

**Council Member Matt Rivers:** Advised what he thought would be most helpful on this issue is if Representative Yow had some time in the next few weeks, get together with Ms. Mills and look into that, at least the financial side of it. We've got some good members on our Finance Committee and Building Committee.

**Representative Yow:** Whatever you can do, it would be appreciated by everybody.

**Council Member Matt Rivers:** Stated that from his part, he felt they could look into but he felt the best avenue is to refer it to the committee and they would be in contact with him.

**Chairman Johnson:** Yes, that's correct. Stated that they would move on it pretty quickly, get the wheels turning.

**Representative Yow:** Recognized Teal's Mill Fire Department. He stated they had lowered their ISO Rating, which lowered is insurance and he just wanted to congratulate them and thank them for the job they are doing for our County.

**Tierra Cash, Pee Dee Coalition**

Ms. Ellen Hamilton appeared before Council on behalf of Ms. Tierra Cash and gave Council an update on the Craig House.

Ms. Leigh Steele appeared before Council and advised Council of the plans in the County in recognition of April being designated as Sexual Assault Awareness and Child Abuse Prevention Month and to request that Council declare the month of April as Sexual Assault Awareness and Child Abuse Prevention Month in Chesterfield County. She presented Council with a proposed Proclamation.

Council Member Bruce E. Rivers made a motion to adopt the Proclamation to declare the month of April as Sexual Assault Awareness and Child Abuse Prevention Month. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**PUBLIC COMMENTS**

**Jane Pigg, WCRE/The Link**

Appeared before Council and gave an update on the anti-litter effort and thanked Council for their help. She also advised they will continue to work on litter control.

**PUBLIC HEARINGS**

**a. Project Box FILOT – Public Hearing**

Council Member Plyler made a motion to open the Public Hearing. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

There were no oral comments from the public made nor were any written comments received.

Vice-Chair Powe made a motion to close the public hearing. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ORDINANCE READINGS AND RESOLUTION**

**a. Project Box FILOT Ordinance – 3<sup>rd</sup> Reading**

Council Member Plyler made a motion to pass 3rd Reading. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**Chairman Johnson:** Stated that he would like to recognize a representative from Conbraco, Pat Orman, and asked Mr. Orman if he would like to say a few words.

**Pat Orman, Director of Operations, Conbraco Industries, Inc.:** Thank you Mr. Chairman and Council members. Again, I am Pat Orman, Director of Operations with Conbraco Industries. We are proud and excited for this distribution center expansion. Conbraco has been a big part of Chesterfield County for a number of years. I've been with Conbraco 32 years coming up next month, so I'm very familiar with everything y'all do for us. So really, this is just an update. We're still going through the engineering. We are also doing some distribution centers across the country, so we've got a model out in Reno and we are going to model that into the Pageland site. So, again, we are in the engineering and that's a slow process, you change this, you change that. We're excited and again, we appreciate everything you do for us and appreciate the incentives to stay that Chesterfield has done for us.

Kim Burch and Cherry McCoy presented Mr. Pat Orman with a welcome mat.

**Chairman Johnson** – Recognized Kim Burch, Director of Economic Development for having been recognized by The Pageland Progressive Journal during the month of March, National Women's History Month.

**b. Walmart FILOT/MCIP Ordinance Amendment – 2<sup>nd</sup> Reading**

Council Member Bruce E. Rivers made a motion to pass 2<sup>nd</sup> Reading. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**c. 2016-2017 Alligator RFD Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Plyler made a motion to pass 1<sup>st</sup> Reading, *by title only*. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**d. 2016-2017 Cash RFD Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Vice-Chair Powe made a motion to pass 1<sup>st</sup> Reading, *by title only*. Council Member Cole seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**e. 2016-2017 Harris Creek RFD Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Plyler made a motion to pass 1<sup>st</sup> Reading, *by title only*. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**f. 2016-2017 General Fund Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Bruce E. Rivers made a motion to pass 1<sup>st</sup> Reading, *by title only*. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**g. 2016-2017 Tax Anticipation Note Ordinance – 1<sup>st</sup> Reading, by title only**

Vice-Chair Powe made a motion to pass 1<sup>st</sup> Reading, *by title only*. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**h. Lease-Purchase Ordinance (Motor grader, two (2) dump trucks and a roll- off truck) – 1<sup>st</sup> Reading, by title only**

Council Member Plyler made a motion to pass 1<sup>st</sup> Reading, *by title only*. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**STANDING COMMITTEE REPORTS**

None

**ITEMS SUBMITTED BY COUNCIL**

**ITEMS SUBMITTED BY STAFF**

**a. Economic Development Board Appointment – Douglass (Information Only)**

Ms. Douglass advised Council that Mr. Wallace Funderburk had been appointed to the Economic Development Board by Vice-Chair Powe.

**b. Animal Shelter 5K Fundraiser – Stanley (Information Only)**

Ms. Stanley advised Council that Animal Services would be having their Second Annual 5K Run/Walk Fundraiser (Walk the Dawgs 5K Run/Walk & Kids Fun Run) on Saturday, April 16, 2016. This event will be held at the new Animal Services Building, 436 Goodale Road, Chesterfield. Council was provided with information regarding this event.

**c. Dump Trucks (2) Acceptance of Proposal - Douglass**

Staff issued a Request for Proposal for two (2) Dump Trucks that are due under the Capital Equipment Replacement Schedule. Four proposals were received: 1) Advantage Truck Center in the amount of \$140,102.50 (each); 2) Carolina International in the amount of \$160,941.95 (each); 3) Florence Truck Center in the amount of \$169,699.54 (each) and 4) Peterbuilt in the amount of \$148,540.00 (each).

Staff reviewed all proposals and believes it would be in the County's best interest to accept the proposal of Florence Truck Center at a purchase price of \$148,540.00 (each).

Council Member Plyer made a motion to accept the proposal of Florence Truck Center for the two (2) Dump Trucks. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**d. Roll-Off Truck Acceptance of Proposal - Douglass**

Staff issued a Request for Proposal for a Roll-Off Truck that is due under the Capital Equipment Replacement Schedule. Ten proposals were received: 1) Advantage Truck Center in the amount of \$168,841.28; 2) Carolina Environmental Systems (2017 Freightliner) in the amount of \$159,915.00; 3) Carolina Environmental Systems (2016 KW) in the amount of \$176,025.00; 4) Carolina Environmental Systems (2016 Mack) in the amount of \$176,175.00; 5) Carolina Environmental Systems (2016 Peterbuilt) in the amount of \$178,688.00; 6) Carolina International in the amount of \$196,639.14; 7) Florence Truck Center (2017) in the amount of \$192,778.16; 8) Florence Truck Center (2016 in stock) in the amount of \$193,686.00; 9)

Florence Truck Center (2017) in the amount of \$196,573.16; 10) Peterbuilt in the amount of \$170,972.00.

Staff reviewed all proposals and believes it would be in the County's best interest to accept the proposal of Florence Truck Center (2017) at a purchase price of \$192,778.16.

Council Member Plyer made a motion to accept the proposal of Florence Truck Center for the Roll-Off Truck. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**e. Motor Grader Acceptance of Proposal - Douglass**

Staff issued a Request for Proposal for a Motor Grader that is due under the Capital Equipment Replacement Schedule. One proposal was received from Flint. Staff reviewed the proposal and believes it would be in the County's best interest to accept the proposal of Flint.

Council Member Plyer made a motion to accept the proposal of Flint for the Motor Grader. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**ADMINISTRATOR'S REPORT**

Advised that everyone has moved into the new Administrative Building and is still getting organized, and that she has received a lot of positive comments.

**Vice-Chair Powe:** Asked when we were going to start on the Courthouse.

**Administrator Douglass:** Stated that she would be setting up some meetings regarding the Courthouse renovations soon.

**Council Member Plyer:** Thanked staff for all they do.

**COUNCIL MEMBERS' COMMENTS:**

**Vice-Chair Powe:** Advised that Nestlé Waters would be having their ribbon cutting tomorrow, April 7 at 2:30 pm.

**EXECUTIVE SESSION**

Chairman Johnson recommended Council enter into Executive Session in accordance with S.C. Code § 30-4-70(a)(2), for the receipt of legal advice where the legal advice relates to a

pending, threatened, or potential claim or other matters covered by the attorney-client privilege regarding Eagle Construction and Contracting LLC and the Animal Services Building Project.

Council Member Plyler made a motion to enter Executive Session for the purpose stated. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous.

Council entered into Executive Session.

Vice-Chair Powe made a motion to exit Executive Session. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **REGULAR SESSION**

Chairman Johnson reported Council is back in regular session. No action was taken and no motions were made in Executive Session.

### **BUDGET RETREAT**

Chairman Johnson advised that Council would take a ten (10) minute break and then begin the Budget Retreat.

### **DEPARTMENTAL BUDGET PRESENTATIONS**

A hard copy of each presentation was given to Council.

**Sheriff Jay Brooks:** Thanked Council for everything they have done for the Sheriff's Office and the people of Chesterfield County. Gave Council a brief update on the Pageland Police Department situation. Advised Council the Sheriff's Office Budget was very simple this year. Sheriff Brooks advised Council that the increase in the salaries and fringe was the implementation of the pay scale that Council had voted on and approved last year. He stated this was the only increase in their budget from training/travel all the way down through vehicles, all of those line items. Stated they knew what it cost to operate their business and that they have moved some money from line item to line time to make sure it's more in line of the actual cost.

**Gail Ingram, Probate Judge:** Gave Council a brief overview of Probate Court, including staff positions, salaries and the services provided by the Probate Court.

**Diane Dyches, Magistrate:** Gave a brief overview of the Magistrate's Court, their purpose, duties, objectives and staff. Thanked Council for everything they do.

**Rebecca Burch, Chesterfield County Library Systems:** Introduced Michael Kaltwang, the new Director for Chesterfield County Library Systems.

**Michael Kaltwang, Director, Chesterfield County Library Systems:** Gave a brief overview of the services provided by the Library System, the hours of operation, employees and salaries.

**Susie Jordan, Assessor and Cathy Graves, Assessor's Office:** Gave a brief overview of responsibilities/duties of the Assessor's Office. Advised Council the Assessor's Office would like to have a debit card in their office or have a centralized ATM machine on the premises.

**Kip Kiser, Coroner:** Stated that he was not going to get into the presentation which was provided to Council, as it is very similar to the presentations he has done in the past and that he would entertain in questions Council may have.

**Mike Orr, Director of Building Codes:** Gave brief overview of services provided, goals and objectives, employees and employee salaries

**Cody Harvey, Director, I.T. Department:** Advised Council that he is the new I.T. Director and has been in that position for 4 to 5 months. Gave Council a brief update on services provided, goals and employees.

**Kevin Thurman, Director, Voter Registration:** Gave Council a brief overview of what is going on at Voter's Registration with this being an election year. Advised Council that the State is looking at going to new voting machines.

**Dana Tarlton, Administrator, E911/Telecommunications, Terrie Curtis, Emergency Preparedness/Risk Management and Harold Hainey, Director, Emergency Preparedness/Risk Management:** Gave Council a brief overview of E-911 Services provided, duties, staff, staff salaries, job requirements and how E-911 is funded. Also advised Council of the duties of Emergency Management/Risk Management. Council was given a brief overview of these two departments.

**Jim McGonigal, Director, Animal Services:** Gave Council a brief overview of Animal Services, the new Animal Services Building, employees and employee salaries.

**Travis Tucker, Fleet Services - Public Works:** Gave Council a brief overview of department, department personnel, department budget and goals.

**Jeff McCarn, Roads - Public Works:** Gave brief overview of services provided, duties, employees, employee salaries and goals.

**Rose Gainey, Landfill/Recycling:** Gave Council brief overview of the responsibilities and goals of the Recycling /Landfill Department and department salaries.

**Sheila Gillespie and Linda Teal, Detention Center:** Gave a brief overview of services provided, staff, salaries, goals and objectives.

**C. Heath Ruffner, County Attorney:** Gave Council a brief overview of the previous fiscal year, and goals and objectives for the upcoming year. Thanked Council for the professional relationship he has with them.

**Denise Douglass, Administrator:** Advised Council that she had a great staff and updated Council on the move into the new Administration Office.

**ADJOURN**

Council Member Plyler made a motion to adjourn. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

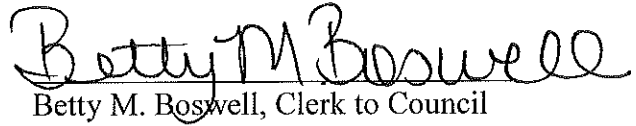
**APPROVED:**



Al Johnson, Chairman

Date: May 4, 2016

**ATTEST:**



Betty M. Boswell, Clerk to Council