

**CHESTERFIELD COUNTY COUNCIL  
REGULAR MEETING  
COUNCIL CHAMBERS**

**December 5, 2018 ..... 9:00 A.M.**

**PRESENT:** Chairman Al Johnson, Vice-Chair Douglas A. Curtis, Council Members: Hattie Burns, Mary Anderson, Bruce E. Rivers, Gerald L. Miller, Ralph E. Watson, Wm. Rhett Butler and Ben Teal.

**OTHERS PRESENT:** Tim Eubanks – Interim Administrator/Public Works Director, Betty M. Boswell – Clerk to Council/Office Manager, Michelle Stanley – Finance Director, Lisa Gainey – Human Resource Director, C. Heath Ruffner – County Attorney/Interim Assistant Administrator, Dr. Walter B. Collins, III – Dean, USC Lancaster, Kip Kiser – Coroner, Tim Griffin – Pageland Chamber of Commerce, Jason Herring – Medshore, Jenna Warren, Sheriff Jay Brooks, Don Worthington – Pageland Progressive Journal and Robert Monnie – The Link. There were others attending the meeting who did not sign the sign-in-sheet.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition it was made available to the newspapers and concerned citizens (*upon request*). Members of the press present: Robert Monnie – The Link and Don Worthington – Pageland Progressive Journal.

**CALL TO ORDER AND PRAYER**

Chairman Johnson welcomed everyone and Council Member Ralph Watson opened the meeting with prayer.

**ADOPTION OF AGENDA**

Council Member Watson made a motion to adopt the December 5, 2018 meeting agenda. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**SPECIAL RECOGNITION**

Council recognized Sheriff Jay Brooks for his years of service to the County of Chesterfield by presenting him with a plaque.

**APPROVAL OF MINUTES**

**a. November 7, 2018 – Regular Meeting**

Council Member Butler made a motion to approve the November 7, 2018 Regular Meeting Minutes. Council Member Teal seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS

None

## APPOINTMENTS

### a. Dr. Walter P. Collins, III – Dean, USC Lancaster

Appeared before Council and provided a brief presentation about USC Lancaster, sharing highlights and emphasizing the relationship between their campus and the students and citizens of Chesterfield County.

### b. Stephanie Coln, CPA - McAbee, Schwartz, Halliday & Co.

Ms. Coln, presented Council with the Chesterfield County Independent Audit of Fiscal Year 2017-2018. Chesterfield County has once again received a clean audit with no recommendations to management. A copy of the Independent Auditor's Report was presented to Council prior to the meeting.

## PUBLIC COMMENTS

Tim Griffin, Pageland Chamber of Commerce: Thanked Councilman Rivers for his dedicated service to his district. Advised that Hulu Television announced that they were going to find the next small town in America and offer them half a million dollar downtown revitalization and a six month marketing and PR program and unfortunately Pageland got behind the ball and didn't find out until it was two weeks before the nomination was closed. He sat down and wrote a very quick nomination with some facts and figures and to their amazement, Pageland was named one of the top 20 towns in America. He advised 12,000 towns were nominated, 105 being from South Carolina and Pageland was chosen as one of the top 20. After being chosen as one of the top 20, they had to quickly get on a vetting package, including measurements of buildings, pictures, letters and that was the reason he was appearing before Council today. He advised he wanted to thank Kim Burch for stepping up and providing them with all of the documentation needed on the Economic Development side of this package and to thank Derrick Outen who stepped up and got a letter that required they have an expedited permitting and inspections available. Everything is turned in and they will find out on Tuesday if they make it in to the top 10. If they get in the top 10, then the television crews will arrive in Pageland and film an episode of the show and then off of that, they will decide if Pageland will receive a half a million dollar revitalization. Advised that everyone could watch them on Pageland Chamber of Commerce Facebook and follow the process. They are excited about getting this much publicity and marketing for a small town in Chesterfield County.

## PUBLIC HEARINGS

### a. Lease Purchase Ordinance – Public Hearing

Vice-Chair Curtis made a motion to open the Public Hearing. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

There were no oral comments from the public made nor were any written comments received.

Vice-Chair Curtis made a motion to close the public hearing. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## **ORDINANCE READINGS AND RESOLUTIONS**

### **a. Lease Purchase Ordinance – 3<sup>rd</sup> Reading**

Council Member Butler made a motion to pass 3<sup>rd</sup> Reading. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## **STANDING COMMITTEE REPORTS**

### **a. Ambulance Service Committee –Mary Anderson, Committee Chair**

Advised the Ambulance Service Committee met on November 28, 2018 and that is the recommendation of the Committee that Request for Proposals (RFP) be issued for the next ambulance service contract.

Council Member Anderson made a motion to have Michelle Stanley, Finance Director issue Request for Proposals (RFP) for the next ambulance service contract. Council Member Butler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## **ITEMS SUBMITTED BY STAFF**

### **a. Setting the 2019 Council Meeting Dates/Times – Interim Administrator Eubanks**

The following dates and times were set for the 2019 Regular Council Meetings: January 2, February 6, March 6, April 3, May 1, June 5, July 10, August 14, September 4, October 2, November 6, December 4, all beginning at 9:00 a.m.

Council Member Rivers made a motion to approve the above 2019 Council Meeting dates all beginning at 9:00 a.m. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **b. Setting the 2019 Holiday Schedule – Interim Administrator Eubanks**

Council Member Burns made a motion to give employees a half a day the Wednesday before Thanksgiving. Council Member Anderson seconded the motion.

**Council Member Rivers:** Stated he was in favor of it but felt it would be better to give the employees a full day the Wednesday before Thanksgiving.

**Chairman Johnson:** I don't think Ms. Burns would have a problem with that but we have a motion, do you wish to withdraw your motion?

**Council Member Burns:** I withdraw my motion.

**Chairman Johnson:** Do you withdraw your second, Mary?

**Council Member Anderson:** I do.

Council Member Burns made a motion to give the employees the Wednesday, Thursday and Friday for Thanksgiving. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

The following holidays were set for 2019: January 1 – New Year's Day; January 21 –

Martin Luther King, Jr. Day; February 18 – President’s Day; April 19 – Good Friday; May 27 – Memorial Day; July 4 – Independence Day; September 2 – Labor Day; November 11 – Veteran’s Day; November 27, 28 & 29 – Thanksgiving and December 24, 25 & 26 – Christmas.

**c. Bid Award – Lease Purchase Financing (Bush Cutter and Roll off Truck) – Stanley**

Ms. Stanley presented Council with the bids for the Lease Purchase. Three bids were received: 1) BB&T at 3.28 % for a five year term 2) Sun Trust at 3.239 % for a five year term and 3) First Citizens Bank at 3.60 % for a five year term. Ms. Stanley advised it is the recommendation of our bond attorney to accept the bid from BB&T.

Council Member Miller made a motion to award bid to BB&T at 3.28 % for a five year term. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**d. Contract Extension – Hospice Building - Ruffner**

The County currently has a contract pending for the purchase of the Hospice Building on or before December 31, 2018. The County Attorney advised it was his understanding that Hospice is possibly going to be a little after the December 31, 2018 closing date. Stated that he has suggested rather than them have to come back before Council for a possible second extension, is that we would just grant them a sixty day extension, which will push the closing out to on or about March 1 of next year.

Council Member Watson made a motion to grant a 60 day extension on the Contract to purchase the Hospice Building. Council Members Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADMINISTRATOR’S REPORT**

Gave Council an update on the Courthouse renovations.

**COUNCIL MEMBERS’ COMMENTS**

**Council Member Teal:** Advised that Cheraw FFA had wreaths for sale and poinsettias were available at McBee. He stated wanted to recognize Jenna Warren, who is a junior at McBee and is one of his students in Ag. He advised that today is junior shadow day and she wanted to shadow him and he didn’t know if she wanted to be a farmer, politician or teacher but she’s getting all three today. Wished everyone a Merry Christmas.

**Interim Administrator Eubanks:** Advised he wanted to let everyone know that Wednesday, December 19, 2018 was the county Christmas luncheon.

**Chairman Al Johnson:** Thanked all employees no matter what job they have done over the year, especially with two hurricanes. A lot of people stepped up, Emergency Management and even Council members helped and he just wanted to thank everyone. He also thanked Council for all the work they have done on the committees. He stated he felt they had a good Council and he was proud to be a part of it.

## EXECUTIVE SESSION

Attorney Ruffner announced that Council needed to enter into Executive Session regarding the following three matters.

- a. Pursuant to S.C. Code § 30-4-70(a)(5), Council had a need to enter into executive session for the discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the county regarding the following: Project Centerfield and that Council may take action by voting upon the matter referenced in Agenda Item 19a. after exiting executive session.
- b. Pursuant to S.C. Code § 30-4-70(a)(2), Council had a need to enter into executive session for discussion of negotiations incident to proposed contractual arrangements, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the County in other adversary situations involving the assertion against the County of a claim regarding the following: Sanitation services and that Council may take action by voting upon the matter referenced in Agenda Item 19b. after exiting executive session.
- c. Pursuant to S.C. Code § 30-4-70(a)(1), Council may enter into executive session for discussion of employment, compensation, promotion, demotion, discipline, or release of employees and that Council may take action by voting upon the matter referenced in Agenda Item 19c. after exiting executive session.

Council Member Watson made a motion to enter executive session. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Butler made a motion to exit executive session. Council Member Teal seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## REGULAR SESSION

Chairman Johnson reported Council is back in regular session. No motions were made and no action was taken in executive session.

**Agenda Item 19a:** Council Member Rivers made a motion to approve the Inducement Resolution on Project Centerfield. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**Agenda Item 19c:** Council Member Butler made a motion to increase the yearly one time salary adjustment for Christmas for employees from \$25.00 to \$50.00, specifically excluded from that adjustment will be council members. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**Agenda item 19c:** Vice-Chair Curtis made a motion to do a onetime salary adjustment commiserate with the amount that was granted last year to the Interim Administrator. Council

Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADJOURN**

Council Member Burns made a motion to adjourn. Council Member Teal seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVED:**



Al Johnson, Chairman  
Date: January 2, 2019

**ATTEST:**



Betty M. Boswell, Clerk to Council