

**CHESTERFIELD COUNTY COUNCIL  
REGULAR MEETING  
COUNCIL CHAMBERS**

**December 6, 2017..... 9:00 A.M.**

**PRESENT:** Chairman Al Johnson, Vice-Chair Douglas A. Curtis, Council Members: Hattie Burns, Mary Anderson, Bruce E. Rivers, Gerald L. Miller, Ralph E. Watson, Wm. Rhett Butler and Ben Teal.

**OTHERS PRESENT:** Tim Eubanks – Interim Administrator/Public Works Director, Betty M. Boswell – Clerk to Council/Office Manager, Michelle Stanley – Finance Director, Lisa Gainey – Human Resource Director, C. Heath Ruffner – County Attorney/Interim Assistant Administrator, Arthur Bays, Jr., The Honorable Wanda Miles – Clerk of Court, Jane Pigg – WCRE/The Link, Dr. Walter B. Collins, III – Dean, USC Lancaster, The Honorable Diane Dyches – Chief Magistrate, The Honorable Gail Ingram – Probate Judge, The Honorable John Davis – Magistrate, The Honorable John K. Melton – Magistrate and Robert Monnie – The Link. There were others attending the meeting who did not sign the sign-in-sheet.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition it was made available to the newspapers and concerned citizens (*upon request*). Members of the press present: Robert Monnie – The Link.

**CALL TO ORDER AND PRAYER**

Chairman Johnson welcomed everyone and Council Member Gerald L. Miller opened the meeting with prayer.

**ADOPTION OF AGENDA**

Council Member Burns made a motion to adopt the December 6, 2017 meeting agenda. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVAL OF MINUTES**

**a. November 1, 2017 – Regular Meeting**

Council Member Butler made a motion to approve the November 1, 2017 Regular Meeting Minutes. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. November 14, 2017 –Special Meeting**

Council Member Miller made a motion to approve the November 14, 2017 Special Meeting Minutes. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS**

None

## **APPOINTMENTS**

### **a. Dr. Walter P. Collins, III – Dean, USC Lancaster**

Appeared before Council and provided a brief presentation about USC Lancaster, sharing highlights and emphasizing the relationship between their campus and the students and citizens of Chesterfield County.

**Jane Pigg, WCRE/The Link:** Advised that she was proud to be representing Chesterfield County by serving on the Board of Visitors for USC Lancaster and that it was her goal to see more students from Chesterfield County enrolling in USC Lancaster.

### **b. Stephanie Coln, McAbee, Schwartz, Halliday & Co.**

Ms. Coln, presented Council with the Chesterfield County Independent Audit of Fiscal Year 2016-2017. Chesterfield County has once again received a clean audit with no recommendations to management. A copy of the Independent Auditor's Report was presented to Council prior to the meeting.

## **PUBLIC COMMENTS**

**Arthur Bays:** Stated that he was proud of the fire departments coming together and working to together on the fire that occurred on November 21<sup>st</sup> in the Town of Chesterfield. Advised that the road from the new bridge in Teal's Mill to Highway 1 is going to be paved again next year.

**Jane Pigg:** Stated that she was also proud of the way everyone worked together during the fire and that this was one of the biggest displays of community service she had ever seen and she was proud of everyone. Advised that come January 1, they would be taking litter control to the next level to clean up Chesterfield County.

## **ORDINANCE READINGS AND RESOLUTIONS**

### **a. Resolution Approving Statewide Mutual Aid Agreement for Emergency and Disaster Response/Recovery – Resolution**

Vice-Chair Curtis made a motion to adopt the Resolution. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **b. Project Tape MCIP Agreement Ordinance – 3<sup>rd</sup> Reading**

Council Member Anderson made a motion to pass 3<sup>rd</sup> Reading. Council Member Butler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## **ITEMS SUBMITTED BY STAFF**

### **a. Setting the 2018 Council Meeting Dates/Times – Interim Administrator Eubanks**

Council Member Anderson requested that Council consider moving the regular meetings from 9:00 a.m. to 4:00 p.m. on the first Wednesday of each month to accommodate those Council members that work and to possibly increase public participation.

There was discussion regarding changing the time of the Council meetings to the afternoon.

The following dates and times were set for the 2018 Regular Council Meetings: January 3, February 7, March 7, April 4, May 2, June 6, July 11, August 1, September 5, October 3, November 7, December 5, all beginning at 9:00 a.m.

Council Member Butler made a motion to approve the above 2018 Council Meeting dates all beginning at 9:00 a.m. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Setting the 2018 Holiday Schedule – Interim Administrator Eubanks**

The following holidays were set for 2018: January 1 – New Year’s Day; January 15 – Martin Luther King, Jr. Day; February 19 – President’s Day; March 30 – Good Friday; May 28 – Memorial Day; July 4 – Independence Day; September 3 – Labor Day; November 12 – Veteran’s Day (Observance); November 22 & 23 – Thanksgiving and December 24, 25 & 26 – Christmas.

Council Member Miller made a motion to approve the 2018 Holiday Schedule. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**NEW BUSINESS**

**a. Roadway Improvements for Oak and Inglis Streets – Bid Award – Interim Administrator Eubanks**

An Invitation for Bids was issued and two bids were received: 1) Furr Grading and Paving, Inc. and 2) Lynches River Contracting, Inc. It is the recommendation of staff that the bid be awarded to Lynches River Contracting, Inc., which is the lowest bid.

Council Member Butler made a motion to award the bid to Lynches River Contracting, Inc. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Allocation of Accommodation Tax Revenues – Michelle Stanley, Finance Director**

Council was advised that the Accommodations Tax Committee met on December 20, 2017 to review the grant applications submitted from the towns and other eligible entities. A list of the total funding recommendations was presented to Council for approval.

Council Member Teal made a motion to approve the distribution of the Accommodations Tax Revenue as set forth in the list of funding recommendations presented to Council. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADMINISTRATOR’S REPORT**

Advised Council that he along with staff met with Medshore and it was a very good meeting. Medshore advised that they would be fully staffed as of December 25, which is very good news.

Thanked Council for allowing him to do the job of Administrator and thanked staff for all the work they do for the County. Advised Council he appreciated all of them working with him and staff and it made it real easy when we go a whole year and everybody is in agreement. Stated that the Chairman, in his opinion, has done a fantastic job this year conducting the meetings and keeping all of Council informed of what is going on in the County.

### **COUNCIL MEMBERS' COMMENTS**

**Council Member Anderson:** Advised she went to see the work that is being done on Croft Jones Road and while in that area, she visited Club MX. She stated that she was so impressed with Club MX and that it is really something to be proud of to have a national training facility for motor cross in our county.

**Council Member Burns:** Stated she wanted to thank staff for all they do and to thank the other Council members. She stated that she has always been able to call any of the other Council members and ask questions and get the help she needed.

**Council Member Teal:** Merry Christmas to everyone.

**Council Member Butler:** Stated that he would like to echo Council Member Burns comments. Stated it has been an interesting year and a good year and he would like to thank everybody for making it what it's been.

**Council Member Watson:** Stated that he would like to echo what was said too and he wanted to add that while they have learned from staff and other members of Council, they will continue to learn on for a few years anyway because things change all the time.

**Council Member Rivers:** Stated he wanted to thank staff for the outstanding job they do and thank this Council for working together in moving the County forward. Stated he would really like to thank the Building Committee, Mr. Watson and Mr. Johnson and staff as well. Stated he was thankful to have the Magistrates in the judicial circle in doing what they do and to the Honorable Roger Henderson, thanked him for what he does and Judge Burch. Advised that Judge Burch was in the hospital but they could talk about that later.

**Chairman Al Johnson:** Thanked staff for working with him and letting him know about everything that's going on. Thanked Council members for the job they are doing, especially the new ones. Stated he thought the new Council members were doing a great job and he thought they were headed down the right track.

### **EXECUTIVE SESSION**

Chairman Johnson announced that, pursuant to S.C. Code § 30-4-70-(a)(1), Council needed to enter into executive session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of employees and that Council may take action by voting upon the matter referenced in Agenda Item 17a. after exiting executive session.

Council Member Burns made a motion to enter executive session. Council Member Teal seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Teal made a motion to exit executive session. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**REGULAR SESSION**

Chairman Johnson reported Council is back in regular session. No motions were made and no action was taken in Executive Session.

**Chairman Johnson:** As most of y'all know, our Interim Administrator Mr. Eubanks carries two hats around here. He works at the Road Department and he'll be over there in the morning at 6:30 a.m. and get that straight and going and then comes back and fills in and does Interim Administrator work here until 5:30 p.m. or 6:00 p.m. in the afternoon. Tim we do appreciate that and as the Chairman, I would like to recommend that we give Tim a one-time salary supplement of \$12,000 for the extra work that he has put in and the dedication to this County and he has saved us quite a bit of on this building construction over there.

Council Member Rivers made a motion to give Interim Administrator Tim Eubanks a one-time salary supplement of \$12,000. Council Member Butler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADJOURN**

Council Member Miller made a motion to adjourn. Council Member Butler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVED:**



Al Johnson, Chairman  
Date: January 3, 2018

**ATTEST:**



Betty M. Boswell, Clerk to Council