

**CHESTERFIELD COUNTY COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS
December 1, 20219:00 A.M.**

PRESENT: Chairman Al Johnson, Vice-Chair Douglas Curtis, Council Members: Rhett Butler, Mary Anderson, Bruce E. Rivers, Gerald L. Miller, Hattie Burns, Ralph Watson and Ben Conklin.

OTHERS PRESENT: Michelle Stanley – Finance Director, Tim Eubanks - Administrator, C. Heath Ruffner – County Attorney/Assistant Administrator, Betty M. Boswell – Clerk to Council/Administration Office Manager, Sheriff James Dixon, Chief Deputy Chris Page, John James – Coroner’s Office, Kenneth E. Riley, Angela Tubbs, Jesse Allred, Deanna Dixon, Kevin Thurman – Director, Voter Registration and Elections, Robert Monnie – The Link and Don Worthington The Pageland Progressive Journal. There were others who did not sign the sign-in-sheet.

PRESS: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website (www.chesterfieldcountysc.com). In addition it was made available to the newspapers and concerned citizens (*upon request*). Members of the press present: Robert Monnie – The Link and Don Worthington – The Pageland Progressive Journal.

CALL TO ORDER AND PRAYER

Chairman Al Johnson welcomed everyone and Council Member Rhett Butler opened the meeting with prayer.

ADOPTION OF AGENDA

Council Member Burns made a motion to adopt the December 1, 2021 meeting agenda. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

SPECIAL RECOGNITION

a. Employees Years-Of-Service Recognition

Staff has implemented a Service Recognition Program that is designed to honor the County’s Employees. The program will recognize years of service beginning at five years and following in five year increments. The following employees were recognized and presented with their Certificates:

<u>Employee</u>	<u>Department</u>	<u>Date of Hire</u>	<u>Number of Years</u>
Bonnie Boan	Library	08/15/2016	5 Years
Deborah Crawley	Public Buildings	08/01/2016	5 Years

Nikki Davis	Telecommunication	08/02/2016	5 Years
William Oliver	Convenience Center	08/06/2016	5 Years
Jackie Rivers	Treasurer	08/16/2016	5 Years
Clayton Sikes	Sheriff's Department	10/10/2016	5 Years
Angela Tubbs	Sheriff's Department	12/28/2016	5 Years
Jesse Allred	Public Works	08/29/2011	10 Years
Anna Boan	Library	12/01/2011	10 Years
Deanna Dixon	Telecommunication	10/13/2011	10 Years
Christy Jacobs	Detention Center	12/02/2011	10 Years
Carol Bowen	Clerk of Court	09/06/2006	15 Years
Sheila Buckman	Detention Center	09/25/2005	15 Years

APPROVAL OF MINUTES

a. November 3, 2021 Regular Meeting

Vice-Chair Curtis made a motion to adopt the November 3, 2021 Regular Meeting Minutes. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS

None

APPOINTMENTS

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS

a. Tiny Homes and Tiny Home Development Ordinance – Public Hearing

Council Member Butler made a motion to open the Public Hearing. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

There were no oral comments from the public made nor were any written comments received.

Council Member Butler made a motion to close the public hearing. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ORDINANCE READINGS AND RESOLUTIONS

a. Emergency Ordinance – Tiny Homes

Council Member Butler made a motion to adopt the Emergency Ordinance. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. Emergency Ordinance – Mobile Home Parks

Council Member Anderson made a motion to adopt the Emergency Ordinance. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Project Flair Inducement Resolution – Resolution

Council Member Watson made a motion to adopt the Resolution. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

d. Project Flair FILOT Ordinance – 1st Reading, *by title only*

Council Member Butler made a motion to pass 1st Reading, by title only. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

e. Second Master MCP Ordinance Amendment (Project Flair) – 1st Reading, *by title only*

Council Member Watson made a motion to pass 1st Reading, by title only. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

f. Termination of Accutrex MCP Agreement Ordinance (Lancaster County) – 1st Reading

Council Member Miller made a motion to pass 1st Reading. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

g. Addition of Properties to Master MCP Agreement (Lancaster County) – Resolution

Council Member Conklin made a motion to adopt the Resolution. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

h. Redistricting - Resolution

Vice-Chair Curtis made a motion to adopt the Resolution. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Kevin Thurman, Director, Voter Registration and Elections

Appeared before Council to give Council and update on the redistricting process.

STANDING COMMITTEE REPORTS

None

ITEMS SUBMITTED BY COUNCIL

None

ITEMS SUBMITTED BY STAFF

a. Setting Meeting Dates/Time – Eubanks

The following dates and times were set for the 2022 regular Council Meetings: January 5, February 2, March 2, April 6, May 4, June 1, July 6, August 10, September 7, October 5, November 2, and December 7. All meetings will begin at 9:00 a.m.

Council Member Burns made a motion to approve the above 2022 regular Council Meeting dates and times. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous.

b. Setting the 2022 Holiday Schedule – Eubanks

The following holidays were set for 2022: December 31, 2021 (New Years), January 17, February 21, April 15, May 30, July 4, September 5, November 11, November 23, 24 & 25 and December 23, 26, & 27.

Council Member Watson made a motion to approve the above 2022 Holiday Schedule Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Surplus Property (Sheriff's Department) – Stanley

Ms. Stanley advised the Sheriff's Office would declare a 2009 Dodge Durango, VIN # 1D8HD38P29F712063 as surplus so that it may be removed and sold pursuant to the County Procurement Policy.

Council Member Butler made a motion to declare the 2009 Dodge Durango, VIN # 1D8HD38P29F712063 as surplus. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

BOARD APPOINTMENTS

a. Pee Dee Regional EMS Board

Vice-Chair Curtis made a motion to appoint Mr. Clay Kerns to replace Mr. Chad Arant on the Pee Dee Regional EMS Board. Council Member Watson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADMINISTRATOR'S REPORT

None

COUNCIL MEMBERS' COMMENTS

None

EXECUTIVE SESSION

a. Chairman Johnson advised that pursuant to S.C. Code § 30-4-70(a)(2), it was necessary for Council to enter into executive session for the discussion of negotiations incident to proposed contractual arrangements, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, regarding the following:

- i. American Rescue Plan Act
- ii. Bid Award (2 dump trucks and roll off truck)
- iii. Judicial Center Roof Bid Award

b. Chairman Johnson advised that pursuant to S.C. Code § 30-4-70(a)(5), Council needed to enter into executive session for the discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the county regarding the following: Project Flair.

c. Chairman Johnson advised that pursuant to S.C. Code § 30-4-70(a)(1), Council needed to enter into executive session for discussion of employment, appointment, compensation, promotion, demotion, discipline or release of employees.

Council Member Watson made a motion to enter into executive session. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Conklin made a motion to exit executive session. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

REGULAR SESSION

Chairman Johnson reported Council is back in regular session and that no action was taken and no motions were made in executive session other than to exit executive session.

Agenda Item 19.a.i.

American Rescue Act Plan

Council Member Butler made a motion to approve a one-time salary supplement (copy attached) from the ARP funds as premium pay for eligible employees and give each employee a \$50.00 Christmas supplement. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Butler made a motion to appropriate \$5,000.00 from ARP funds to each fire department and rescue squad for the betterment of each department, excluding Chesterfield and Cheraw since they are on contract. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Agenda Item 19.a.ii.

Bid Award (2 dump trucks and roll off truck)

Council Member Miller made a motion to authorize the administrator to first see if Mack will still honor their bid on these two dump trucks and roll off truck, and if so, to award the bid to Mack as Kenworth has indicated that they cannot fulfill the terms of their bid. If not, then the Administrator is authorized to void the first bid and rebid for the vehicles. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Agenda Item 19.a.iii.

Judicial Center Roof Bid

Council Member Watson made a motion to authorize the Administrator to negotiate with the contractor in accordance with the terms discussed in executive session. Vice-Chair Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Agenda Item 19.c.

Contract – County Administrator

Vice-Chair Curtis made a motion to enter into an employment contract with Timothy L. Eubanks as Administrator of Chesterfield County for the next two years and to authorize the Chairman to execute the contract on behalf of the County. Council Member Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ADJOURN

Council Member Butler made a motion to adjourn. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous.

APPROVED:



Al Johnson, Chairman
Date: January 5, 2022

ATTEST:



Betty M. Boswell, Clerk to Council

March 27, 2020 payroll - July 2, 2021 payroll		
FULL - TIME EMPLOYEES		
80 hour employee		Gross Pay
Tier 1: Full pay 80 hrs * 35 payrolls	2,800 hrs	\$ 2,500
Tier 2: Two Thirds pay 80 hrs * 22 payrolls	1,760 hrs	\$ 1,666
Tier 3: One Thirds pay 80 hrs * 11 payrolls	880 hrs	\$ 833
84 hour employee		
Tier 1: Full pay 84 hrs * 35 payrolls	2,940 hrs	\$ 2,500
Tier 2: Two Thirds pay 84 hrs * 22 payrolls	1,848 hrs	\$ 1,666
Tier 3: One Thirds pay 84 hrs * 11 payrolls	924 hrs	\$ 833
86 hour employee		
Tier 1: Full pay 86 hrs * 35 payrolls	3,010 hrs	\$ 2,500
Tier 2: Two Thirds pay 86 hrs * 22 payrolls	1,892 hrs	\$ 1,666
Tier 3: One Thirds pay 86 hrs * 11 payrolls	946 hrs	\$ 833
PART - TIME EMPLOYEES		
68 hour employee		
Tier 1: Full pay 68 hrs * 35 payrolls	2,380 hrs	\$ 1,500
Tier 2: Two Thirds pay 68 hrs * 22 payrolls	1,496 hrs	\$ 1,000
Tier 3: One Thirds pay 68 hrs * 11 payrolls	748 hrs	\$ 500
60 hour employee		
Tier 1: Full pay 60 hrs * 35 payrolls	2,100 hrs	\$ 1,500
Tier 2: Two Thirds pay 60 hrs * 22 payrolls	1,320 hrs	\$ 1,000
Tier 3: One Thirds pay 60 hrs * 11 payrolls	660 hrs	\$ 500
40 hour temp/fill in employee		
Tier 1: Full pay 40 hrs * 35 payrolls	1,400 hrs	\$ 1,300
Tier 2: Two Thirds pay 40 hrs * 22 payrolls	880 hrs	\$ 866
Tier 3: One Thirds pay 40 hrs * 11 payrolls	440 hrs	\$ 433
TEMP EMPLOYEES		
Poll Workers = \$105		