



Registration Process for Mobile Home

- Acquire copy of the E-911 Address Card from Building Codes Office
- Register New and Used Mobile Homes with Tax Assessors Office
- Present Paperwork (title, paid tax bill, contract of sale, etc.) to Tax Assessors Office to receive **Moving Permit**.
- Present to the Building Codes Office proof of registration, name of licensed mover and proof of septic system.
- Fill out paper work to receive a Mobile Home Setup Permit from the Building Codes Office

Set-Up Process for Mobile Home

- Satisfy all Required Property Line Setbacks (see Setback Requirements on Permit Application)
- Sanitary Requirements; proof of existing septic tank, county sewer connection or letter of approval from DHEC for perk tests. Lines and tanks should be connected prior to final home inspection.
- Establish footings, piers and positive draining for set-up location
- Service Pole / Meter Base set in place, by licensed electrician, to provide electrical to the Mobile Home. Meter Base and Breaker Panel must be located on pedestal and not attached to the home itself. Outside disconnect (breaker) required for Mobile Homes
- Landings, steps, guard and handrails required at every door and be in compliance with IRC

Final Inspection Process of Mobile Home

Plumbing fixtures, water and waste pipes, hot water supplies and hot water heater

Heating appliances capable of heating all rooms

Electrical service available for each room

Cooking equipment installed to federal code with no portable equipment

Smoke detectors installed to manufactures specification

Underpinning must be installed with approved materials

Vapor barrier of 10mil with 100% total ground coverage

Interior walls and ceilings in sound condition that are rodent proof and support normal light weight load

Roofs are structurally sound with no defects to prevent moisture (rain) from the inside

Landings, steps, hand and guard rails secure and in compliance

Positive draining preventing water from collecting beneath the home

Anchoring equipment designed to prevent self-disconnection

House numbers visible from the road to assist emergency response (911)