

**CHESTERFIELD COUNTY COUNCIL  
REGULAR MEETING  
COUNCIL CHAMBERS  
April 3, 2024 ..... 9:00 A.M.**

**PRESENT:** Chairman Rhett Butler, Vice-Chair Mary Anderson, Council Members: Douglas Curtis, Hattie Burns, Ben Conklin, Todd Smallwood and Ethan Foard.

**ABSENT:** Council Member Gerald L. Miller.

**OTHERS PRESENT:** Tim Eubanks – Administrator, Michelle Stanley – Finance Director, Betty M. Boswell – Clerk to Council, Libby Lear – Economic Development Director, Lisa Gainey – Economic Development, Courtney Hair – Economic Development, C. Heath Ruffner – County Attorney/Assistant Administrator, Kip Kiser – Coroner, Sheriff Cambo Streater, Becky Burch – Chesterfield County Library, Kathryn Cress – Chesterfield County Library, Avery Asher – Chesterfield County Library, Ken Riley, Loni Riley, John Bittle – Mayor, Town of Chesterfield, Jasmine Watts – CCEMD, Chad Arant – CCEMD, Ethel Moore – PDC, Stacey Short – PDC, Magistrate John Melton, James Dixon, Jon Alexander – South Carolina Forestry Commission and Robert Wolfe – Town of Cheraw. There were others who did not sign the sign-in-sheet.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

**CALL TO ORDER AND PRAYER**

Chairman Butler welcomed everyone and Council Member Todd Smallwood opened the meeting with prayer and led in the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Chairman Butler advised there was a need to amend the Agenda to add a Resolution Authorizing Submission of an Application by Chesterfield County to the Division of Community Block Grant Programs of the South Carolina Department of Commerce as Agenda Item 14.c. and that exigent circumstances exist as the date for submittal of this application will expire prior to the next Council meeting.

Council Member Burns made a motion to adopt the April 3, 2024 meeting agenda, with said amendment. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**SPECIAL RECOGNITION**

**a. Employees Years-Of-Service Recognition**

Staff has implemented a Service Recognition Program that is designed to honor the County's Employees. The program will recognize years of service beginning at five years and following in five year increments. The following employees were recognized and presented with their Certificates:

<u>Employee</u>	<u>Department</u>	<u>Date of Hire</u>	<u># of Years</u>
Shawn Gopaul	Sheriff's Department	1/01/2019	5 Years
Kim Wilkes	HR Department	1/14/2019	5 Years
Avery Asher	Library	3/13/2019	5 Years
Gracyn Williamson	Library	3/12/2019	5 Years
Sherri Donahue	Assessor's Office	3/25/2019	5 Years
Bronson Eslick	Public Works	2/24/2014	10 Years
Tracy Spencer	Treasurer's Office	2/18/2009	15 Years

**APPROVAL OF MINUTES**

**a. March 6, 2024 – Regular Meeting**

Council Member Smallwood made a motion to approve the March 6, 2024 Regular Meeting Minutes. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS**

Bonds, payroll and authorizations were distributed to Council for approval by signatures.

**APPOINTMENTS**

**a. Robert Wolfe – Town of Cheraw**

Appeared before to request a letter of support from the County to Congressman Russell Fry for the Cheraw's Community Funding Project request for its Fire Station Replacement Project.

Vice-Chair Anderson made a motion to provide a letter of support for Cheraw's Fire Station Replacement Project. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Ms. Stacey Short and Ethel Moore, Pee Dee Coalition – Declaring April Sexual Assault Awareness and Child Abuse Prevention Month – Proclamation**

Appeared before Council and advised of upcoming events pertaining to Sexual Assault Awareness and Child Abuse Prevention.

Council Member Curtis made a motion to adopt the Proclamation. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## **PUBLIC HEARINGS**

### **a. Ordinance Granting Easement to Dominion Energy – Public Hearing**

Council Member Curtis made a motion to open the Public Hearing. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

There were no oral comments from the public made nor were any written comments received.

Council Member Curtis made a motion to close the public hearing. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## **ORDINANCE READINGS AND RESOLUTIONS**

### **a. Ordinance Granting Easement to Dominion Energy – 3<sup>rd</sup> Reading**

Council Member Burns made a motion to pass 3<sup>rd</sup> Reading. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **b. Ordinance Granting Easement to CC&W Development Group, LLC – 2<sup>nd</sup> Reading**

Council Member Smallwood made a motion to pass 2<sup>nd</sup> Reading. Council Member Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **c. Wal-Mart FILOT – 1<sup>st</sup> Reading**

Council Member Rivers made a motion to pass 1<sup>st</sup> Reading. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **d. 2024-2025 Cash RFD Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Conklin made a motion to pass 1<sup>st</sup> Reading, *by title only*. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **e. 2024-2025 Harris Creek RFD Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Rivers made a motion to pass 1<sup>st</sup> Reading, *by title only*. Vice-Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **f. 2024-2025 Alligator RFD Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Conklin made a motion to pass 1<sup>st</sup> Reading, *by title only*. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

### **g. 2024-2025 General Fund Budget Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Burns made a motion to pass 1<sup>st</sup> Reading, *by title only*. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**h. Emergency Ordinance Declaring a Temporary Moratorium on Issuance of Permits for Establishment of Mobile Home Parks and Subdivisions**

Council Member Rivers made a motion to adopt the Emergency Ordinance Declaring a Temporary Moratorium on the Acceptance of Applications and Issuance of Permits for the Establishment of Mobile Home Parks and Subdivisions. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**i. Fair Housing Resolution**

Council Member Curtis made a motion to adopt the Resolution. Vice-Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**j. Chesterfield County, SC Alumnae Chapter, Delta Sigma Theta Sorority, Inc.'s 25<sup>th</sup> Anniversary Day – Proclamation**

Council Member Burns made a motion to adopt the Proclamation. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ITEMS SUBMITTED BY COUNCIL**

**a. Noise Ordinance – Vice-Chair Mary Anderson**

Vice-Chair Anderson advised she would like for Council to review the Noise Ordinance and possibly make changes. She stated the Ordinance has Codes Enforcement as the department that would enforce this Ordinance, not the Sheriff's Department and she thought this should be reviewed.

This matter was referred to the Planning and Zoning Committee.

**ITEMS SUBMITTED BY STAFF**

**a. Bid Award – Savannah Drive & Boyd Lane – Stanley**

Ms. Stanley advised an Invitation for Bids was issued for the paving of Savannah Drive and Boyd Lane. The responsive bids listed below were received and opened on March 5, 2024.

Furr Grading & Paving	\$550,671.00
Evans Pavement Services	\$492,440.67
LCI – Lineberger Construction	\$745,981.92

It is the recommendation of staff that the bid be awarded to Evans Pavement Services in the amount of \$492,440.67.

Council Member Curtis made a motion to award the bid to Evans Pavement Services in the amount of \$492,440.67. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Litter Pick Up Day – Eubanks**

Mr. Eubanks advised the next countywide litter pick up day will be Friday, May 10, 2024.

Information regarding the litter pick up day will be going out soon. Mrs. Jane Pigg, WCRE/The Link, has also agreed to help with this event.

**c. South Carolina Department of Commerce LocateSC Round 9 Grant – Libby Lear**

Ms. Lear appeared before Council regarding the South Carolina Department of Commerce LocateSC Round 9 Grant. The grant was approved for Phase II water at Lynches River Industrial Park. She advised it is a \$500,000 grant and the County will match with \$50,000.

Council Member Conklin made a motion to accept the grant. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**UNFINISHED BUSINESS**

**a. Memorandum of Agreement with ALPHA Behavioral Health Center**

Attorney Ruffner advised this is a Memorandum of Agreement between the ALPHA Behavioral Health Center and Chesterfield County Council which formalizes the previously approved partnership between the two entities for the procurement of funds from the South Carolina Opioid Recovery Fund (SCORF).

Council Member Burns made a motion to authorize Chairman Butler to execute the Memorandum of Agreement. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Letter of Support – Hillian Edwards Road Water Project**

Pee Dee COG requested a letter of support from two Council members for the Hillian Edwards Road Water Project.

Council Member Curtis made a motion to authorize the issuance of a letters of support. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**c. Resolution Authorizing Submission of An Application by Chesterfield County to the Division of Community Block Grant Programs of the South Carolina Department of Commerce**

Council Member Conklin made a motion to adopt the Resolution. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADMINISTRATOR'S COMMENTS:**

- Reminded Council of the employee luncheon.
- Advised the Courthouse had been without out power for a couple of days due to the main line going into the Courthouse going bad and apologized for any inconvenience it may have caused.

## **COUNCIL MEMBERS' COMMENTS:**

### **Vice-Chair Anderson:**

- Advised she attended Cheraw's Board of Architectural Review meeting and the Board discussed the Recreational Complex expansion. This is the \$500,000 grant that the County received and transferred over to the Town for them to implement. She advised they are about 90% complete with the planning phase and that ground breaking is scheduled for June; that is the goal. It should be completed by the end of the year.
- Advised that NESA had begun having round table opportunities for county administrator or county leaders and that she and Chairman Butler had attended one. They discussed issues that all counties have and what they are doing to solve problems. She advised Chesterfield County will be hosting the next meeting in May.

### **Council Member Ethan Foard:**

- Had someone ask him if we could start posting minutes online. Some people would like to read the minutes instead of looking at the video of the meetings.
- Stated it was nice to see a big group at the meeting, that it looks like the crowd is getting bigger at each meeting and he appreciated that.

## **EXECUTIVE SESSION**

a. Pursuant to S.C. Code § 30-4-70(a)(5), Council entered into executive session for the discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the county regarding the following: Lynches River Industrial Park - potential sale of property

b. Pursuant to S.C. Code § 30-4-70(a)(2), Council entered into executive session for the discussion of negotiations incident to proposed contractual arrangements, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, regarding the following: Potential locations for Detention Center.

Council Member Conklin made a motion to enter into executive session. Council Member Smallwood seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Council Member Curtis left the meeting.

Council Member Rivers made a motion to exit executive session. Council Member Conklin seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

## **REGULAR SESSION**

Chairman Butler reported Council is back in regular session and that no action was taken and no motions were made in executive session other than to exit executive session.

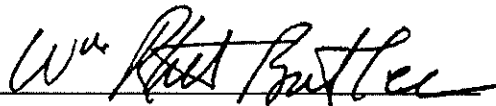
**Agenda Item 19.a.**

Council Member Foard made a motion to authorize the Administrator and Economic Development Director to continue negotiations with the potential buyer of the property located in the Lynches River Industrial Park. Vice-Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**ADJOURN**

Council Member Rivers made a motion to adjourn. Council Member Burns seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

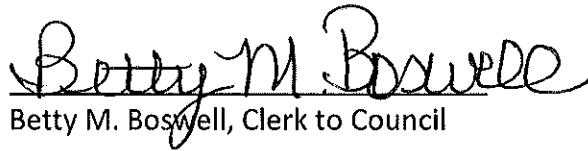
**APPROVED:**



Wm. Rhett Butler, Chairman

Date: May 1, 2024

**ATTEST:**



Betty M. Boswell, Clerk to Council